



Grant scheme for DTU Sport - Updated & approved on 11 March 2019

The following subsidy options are aimed at clubs under the auspices of DTU Sport.

Special expenses and measures

DTU Sport has annual funds of max. DKK 200.000 for special costs and measures. A club may apply for an amount of no more than DKK 20.000.

Grants are awarded to cover:

- a. Special costs in connection with tournaments or events
- b. Special costs in connection with a need for repairs or new acquisitions
- c. Reduction of membership fees for DTU students in cases where a club's operating expenses are so high that it causes increased membership fees. The grant is given as a supplementary grant of max. 50 % of the membership fees.

Promotion funds

DTU sport has an annual pool of DKK 56.000 for special expenses and initiatives that deal with the promotion of sports for students and employees at DTU. The purpose of the promotion funds is, through increased knowledge of DTU Sports many sports offers to increase the interest among DTU's students and employees. The individual clubs can apply for an amount of max DKK 12.000.

Grants are awarded to cover:

- a. Relevant costs for promoting the club. E.g. brochures, advertising, sign & displays, fairs and exhibitions, online marketing.
- b. Expenses associated with events or special events aimed at increasing the general awareness of the sports club at DTU.
- c. 50 % of the costs of club outfits, however, max. DKK 500 per member on the condition that DTU Sport's logo is also printed on e.g. sleeve or chest. Printing of DTU club logo and numbers are incl., but no grants are given for the printing of own personal club logo and similar

Requirements which must be met to apply for grants

- a. Approved club under the auspices of DTU Sport
- b. Conditions in "standard articles of associations" for clubs under the auspices of DTU Sport must be met, including the submission of accounts, budget, minutes from annual general meeting and list of members
- c. The sports club must have an association bank account.
- d. A reasoned application must be submitted including documentation for the amount applied for, e.g. an offer. A clear purpose and goal must be defined in the application to the promotion funds.



How grants are awarded

- a. Grants are awarded based on a reasoned application with a clearly defined purpose and goal and an audited profit and loss account for the previous financial year, and they are thus granted based on an overall assessment of the club's operations and finances
- b. Grants are decided and determined in a business committee comprising the secretary, the chairperson and the DTU President's appointee on the DTU Sport board
- c. The application must be sent to sport@dtu.dk no later than May 1 at 2 p.m.
- d. if a grant is requested from both pools, two separate applications must be written
- e. Decisions on grants awarded for the year are usually made during the first week of May (before the meeting of representatives)
- f. Decisions on awarded grants may under special circumstances be made at other times than the above-mentioned, (e.g. 2d) if there are any funds left. However, DTU Sport does not consider any applications in November and December
- g. The business committee accounts for all applications for grants – both the ones awarded, and the ones turned down – at the next board meeting

Payment of grants

- a. As a general rule, grants are paid out in May, immediately following the decision on who they are awarded to
- b. Grants may extraordinarily be awarded to be paid at other times if there are special circumstances

Accounts

Grants from DTU Sport must be included as a separate line item in the club's financial accounts including a note on what the grant has been used for

The application must be submitted to sport@dtu.dk no later than May 1 at 14.00